



LEGAL BULLETIN

OF THE NICOLAUS COPERNICUS UNIVERSITY IN TORUŃ

2021; item 151

ORDER No 101

of the Rector of the Nicolaus Copernicus University in Toruń

of 20 April 2021

**on the documents required from foreign nationals for admission to studies
at the Nicolaus Copernicus University in Toruń in the academic year 2021/2022**

Pursuant to § 6, point 3 of Resolution No. 8 of the Senate of the Nicolaus Copernicus University (UMK) of 30 March 2021 on the conditions and procedure for recruitment of foreign nationals to the first year of studies in the academic year 2021/2022 at the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin 2021, item 109)

it is ordered as follows:

§ 1

In the admission procedure, a foreign national submits the following documents (as scans) in his/her account in the Online Candidate Registration (IRK) platform:

- 1) in the case of applying to first-cycle or long-cycle studies:
 - a) a maturity certificate or equivalent document entitling the person to apply to all types of higher education institutions in the country in the system of which the issuing institution operates, which has been recognised as equivalent to the relevant Polish maturity certificate, in accordance with applicable regulations or international agreements,
 - b) a supplement containing the list of subjects and grades,
 - c) a statement from the relevant institution (e.g. school) confirming that the certificate gives access to continuation of higher education studies if this information is not mentioned in the document.

The document entitling to undertake studies ought to be affixed with apostille or legalised by relevant authorities before commencing the studies;

- 2) in the case of applying to second-cycle studies:
 - a) a higher education diploma entitling the person to continue education in the country of issue, as well as entitling to apply to higher education studies,
 - b) a supplement containing the list of subjects and grades.

The document entitling to undertake studies ought to be affixed with apostille or legalised by relevant authorities before commencing the studies;

- 3) in the case of applying to studies conducted in Polish – a certificate of at least B1 level of proficiency in Polish language, unless the detailed conditions of recruitment stipulate otherwise. Knowledge of the language can be validated by a certificate, a higher education diploma, long-term language education at school, or a completed language course

- at the required level;
- 4) in the case of applying for admission to studies conducted in English – a document confirming the language proficiency level in English of at least B2 level. The level of language proficiency can also be confirmed during an admission interview if this is provided for in the detailed rules of admission. The list of documents confirming the knowledge of English language is specified in an attachment to the order;
 - 5) in the case of study programmes at Collegium Medicum (except for the following: audiophonology, occupational therapy and public health) and veterinary programme – a valid medical certificate confirming that there are no medical contraindications to taking up these studies;
 - 6) a valid insurance policy against illness or accident, or the European Health Insurance Card for a given academic year, or insurance from the National Health Fund obtained immediately after commencing studies;
 - 7) a document confirming the candidate's identity;
 - 8) if applicable – one of the following documents: a valid Pole's Card, a permanent residence permit or a long-term resident's EU residence permit, a temporary residence permit, a decision on confirmation of Polish descent, a document confirming a refugee status issued in the Republic of Poland or being provided with temporary or subsidiary protection, a document confirming the type and degree of kinship with a citizen of the Republic of Poland (spouse/ascendants/descendant) conditional upon residence in Poland.

§ 2

1. In the case of applying for admission to studies conducted in Polish – if the documents referred to in § 1 points 1, 2 and 5 were issued in a language other than Polish, the candidate is required to submit a translation of those documents into Polish, prepared by a sworn translator.
2. In the case of applying for admission to studies conducted in English – if the documents referred to in § 1 points. 1, 2 and 5 were issued in a language other than Polish or English, the candidate is required to provide a translation of these documents into Polish or English prepared by a sworn translator.

§ 3

A candidate who has been qualified for admission to studies is obliged to submit to the Department of Recruitment and Student Affairs, the CM Department of Recruitment and Student Affairs or the Centre for Medical Education in English, as appropriate, within the prescribed time limit, the originals of the documents submitted in the IRK system in accordance with § 1, as well as a printed and signed form of the application for a studies printed from the IRK system.

§ 4

The order becomes effective on 20 April 2021.

R E C T O R

prof. dr hab. Andrzej Sokala